



MACSA Job Description

Student Activities Director

Position Description:

The Student Activities Director is responsible to provide general oversight and recruit leaders for each of the student activities that MACSA sponsors. This is a part-time, volunteer, appointed position with a stipend requiring an average of 2-3 hours per month. This position is for a three-year term.

Qualifications:

The Student Activities Director will have:

- Employment in a MACSA member school or be a member of MACSA.
- A testimony that exhibits integrity in Christian lifestyle.
- At least 5 years of experience in Christian education.
- A heart for the purpose and ministry of MACSA and some degree of experience with MACSA.
- Have an understanding and appreciation of the value of student activity programs and a desire to see successful activities involving students from many schools.
- Must have experience in organizing a multi-school event.

Responsibilities:

The Student Activities Director will:

- Select and oversee a facilitator for the annual MACSA spelling bees.
- Select and oversee a facilitator for MACSA Bible quizzing.
- Select and oversee a facilitator for the MACSA Junior High and Senior High track meets.
- Select and oversee a facilitator for the other student activities that MACSA may develop in the future.
- Work with the facilitator of each activity to assure that the activity operates on the approved budget.
- Provide a summary report of each activity to the Executive Committee at the end of the school year.
- Serve on the Executive Committee except at the time of re-appointment.